

ARYA COLLEGE CENTRAL LIBRARY

{LIBRARY MEMBERSHIP FORM}

Faculty Members

Member ID Number:-

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Date of Joining:-.....

Name:-.....

Father's/Husband Name:-.....

Designation:-.....

Department:-.....

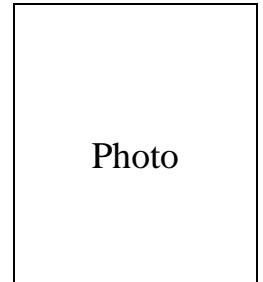
Permanent Address:-.....

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Present Address:-.....

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E-mail:Contact No



Library Rules & Regulations

- Member must show their ID card on entering the library, while borrowing books.
- Maximum 3 Books will be issued to each faculty during a semester. The books are to be positively returned to library at the end of the semester.
- Reference books will be issued only for two days.
- **'No Dues' from Library is necessary at the time of resigning from the job.**
- If a book is lost or damaged, the Member must replace the book, or in case of non-availability, pay the cost at the rate then prevailing, or the original rate, whichever is higher?
- Members are responsible for their membership card issued to them and will be responsible for any loss due to the misuse of the lost card. Loss of card should be reported to the library immediately.
- Please check the book before borrowing. If a book is torn & loose from binding, this should be reported to the library staff at the counter. Borrower is responsible for the condition of the book while returning.
- **Library is under Surveillance all property is being protected through Live Surveillance Cameras.**
- **No library material can be taken out of the library without permission. If any member is caught stealing the books or any reading materials, his/her Library Membership will be cancelled for whole semester and disciplinary action will be taken by Institute Management.**

I have read the rules and regulation of the library and abide by the same.

Date:-.....

Signature of the Member