ARYA COLLEGE CENTRAL LIBRARY

{LIBRARY MEMBERSHIP FORM}
Student Members

ID Number:- ☐☐☐☐☐☐☐☐☐☐☐

Book Bank Code No. (Generate by Librarian)			Receipt No/Date (Receipt Submit in Library)

Book Bank:

Photo

College Name: - **ARYA College of Engineering**

Name [in Capital letters]:-………………………………………………….…

Father's Name:-………………………………………………………….…….

Course:-…………………………….Session Year:-………..…To…………….

Branch-……………………………………………………………………….……….

Permanent Address:-……………………………….……………..……………………..

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Present Address**:-**……………………………..……………...………………………….

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E-mail: ……………………………………………Contact No ...……..…….……….…
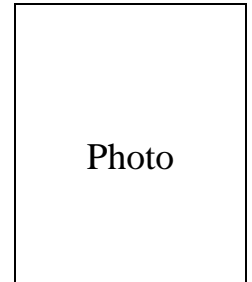
Library Rules & Regulations:

- Member must show their ID card on entering the library, while borrowing books.
- Maximum 3 Books will be issued to each student for 14 days, in case delay Rs. 2/- per day per book fine will be imposed.
- Maximum 6 books will be issued to each book bank members for the semester, Books returned with in 3 days after university examination, in case of delay Rs. 2/- per day per book fine will be imposed.
- If a book is lost or damaged, The Member must replace the book, or in case of non-availability, pay the cost at the rate then prevailing, or the original rate, whichever is higher, Student also must pay the late fine as admissible.
- Members are responsible for their membership card issued to them and will be responsible for any loss due to the misuse of the lost card. Loss of card should be reported to the library immediately.
- Reissuing of books may be allowed for next two times only, if the book has not been reserved by someone else.
- Please check the book before borrowing. If a book is torn & loose from binding, this should be reported to the library staff at the counter. Borrower is responsible for the condition of the book while returning.
- **Library is under Surveillance all property is being protected through Live Surveillance Cameras.**
- **No library material can be taken out of the library without permission. If any student is caught stealing the books or any reading materials, his/her Library Membership will be cancelled for whole semester and disciplinary action will be taken by Institute Management.**

I have read the rules and regulation of the library and abide by the same.

Date: ………………………..   *Signature of the Member*