

Rules and regulations:

Services of the Library are provided primarily to Students, Research Scholars, Faculty, Officers and Non-Teaching Staff of the Institution. The library collections of the Central Library are subject to special protection for being a library of near about 100 years old. Considering this, these rules are designed to ensure that all members may obtain the maximum benefits from library facilities without affecting the library resources.

5.1. LIBRARY HOURS: Library hours are subject to change and the changes if any, will be notified on the Library Notice Board from time to time.

Monday to Friday: 10.00 A.M. to 5.00 P.M.

Book requisition hours: 10.30 A. M to 1.00P.M.

Book issue: 2.00 P. M to 4P.M.

Book return: 10.00 A.M. to 5.00 P.M.

5.2. RIGHT OF ENTRY (TO THE LIBRARY): The right of entry to the library is reserved to bonafide students, teachers, and staff of the College. Students are required to keep their Library Cards with them for inspection. All users of the library must sign the visitor's register at the time of entry.

5.3. MEMBERSHIP:

Students, teachers and staff of the College are entitled to become members of the library. Library card will be issued to each member.

Ø Memberships are not transferable. A borrower shall not in any case sub lend any book borrowed from the Central Library. Every member of the library shall be responsible for the safe custody of the library book borrowed by him/her for study in the Reading Room or for use at home.

Members should keep the library informed of changes of address, telephone no., class or subject of study etc. during the period of their membership. Following persons can enlist him/herself as a member in anyone of the following capacity.

external membership rouls:

5.4. PRIVILEGES OF MEMBERS: The various categories of members mentioned below shall be entitled to borrow the specified number of volumes from the library for the period noted against each category.

A. Faculty Members will be eligible to borrow to the maximum limit of 5 books for 30 days. Reissue 1 time.

B. students will be eligible to borrow to the maximum limit of 3 books for honors students and 2 books for general students.

C. Nonteaching staff will be eligible to borrow to the maximum limit of 2 books for 30 days during their fellowship.

Rules for e-access:

*Our college provides Remote access of e-resources from home.

[Guideline](#)(NLIST)