

ABOUT THE LIBRARY

BIMS Library is an organized combination of both traditional and digital characteristics where user can access printed items as well as the digital holding in the form of e-Books and e-Journals. It is a repository of text and reference books, national and international journals, magazines, project reports, newspapers, CDs on wide range of subjects.

Printed Materials

Library contains huge number of text books, reference books in printed form and printed journals. The journal is of two categories – National and International. It contains magazines and newspapers also. Besides textbooks and journals; the library has a rich reference collection, like dictionaries, encyclopedias, conference proceedings, newsletters, thesaurus, handbook, directory etc. Our library maintains also e-reference in the form of CD and DVD.

Our library keeps **Project Reports** of previous students and Previous Year's **Question papers** which are arranged by three Semester mode. Library Keeps **Syllabus** of MBA and BBA course

Career Guidance Section

The library gives career guidance service through its huge collection of competitive exam books for NET, SET, MAT, CAT and other examinations.

Heritage Collection

Library maintains publication of Bharatiya Vidya Bhavan i.e. Ramayana, Mahabharata, Cultural heritage of India.

In-House Publication

The Institute has its own publication **BIMS Journal of Management**.

BIMS Journal JGate Indexed

Institute's own publication BIMS Journal of Management has been indexed in JGate database and it will display current issues in it. The last issue December 2021 is JGate indexed.

Inter-Library loan System

BIMS library provides **exchange of Journal** service. It contains 8 exchange journals for this purpose.

New Arrivals of books

Updates of new arrival of books and journals in library is displayed regularly.

Online Resources

The Library has subscribed two online databases – **ProQuest** for e-books and **J-gate** for e-Journals. Both these two databases are available to students through their common web link, User Id and passwords. They can access it not only in institute campus, but also from home.

The library has subscribed 6553 e-journals in J-gate database. Students can search, read online and download full text of these journals. Our library has subscription of total 26907 e-books in ProQuest database. Both these two databases have in-campus and off-campus access facilities.

NDLI Club membership registration

Institute has been registered with NDLI and has got new registration number and membership in NDLI Club. It has got a unique passkey for access in it. It has the benefit of creating events with the NDLI platform. Previous year's question papers will be uploaded soon and will be displayed from NDLI Database with the name of the Institute.

Students can access **National Digital Library** online portal for free ebooks and ejournals.

Library Software

Our library maintains leading library management software,. This open-source software has some user-friendly functions. We carry out day-to-day library operations with the help of these functions, like – Acquisition, cataloguing, Circulation, Serial Management, OPAC, Web OPAC etc. Koha has a local host number, by which students can get access in it. Students can search their books online by title, subject, and author with the help of Koha search option. It has an online public access catalog (OPAC) facility.

Koha update version installing

Library software Koha update version 21.01.00 has been installed from January 27/01/22 and it is running successfully.

Web OPAC

Library OPAC became WEB OPAC. The database is now accessible from anywhere instead of only college campus.

Activities of Library

1. Book Exhibition

Book Exhibition is organized in institute premises and recommended books has been ordered for purchasing..

2. User-Orientation Programme

An orientation programme on Koha, Jgate and Proquest is organized in premises of Institute.

3. Current Awareness Service (Online)

Updates of new arrival of books and journals in library is displayed regularly. **Common Mail ID for BIMS Library is available.**

Services

Library gives following services: ---

Reference service

Reading Room Service

Online CAS, Content of Journal Service, New Arrival of Books

Circulation Service (Books Issue-Return Service)

Inter-Library Loan Service

Reprography Service(Photocopy of study material)

Library regularly maintains records of User Attendance and library usage of both students and faculty.

-----*